optional Form, No. 10
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· UNITED STATES GOVERNMENT

Memorandum

SEGNET

TO : DTR

THRU : C/OS/TR

DATE:

24 May 1965

FROM : CC/OS/TR

SUBJECT: Weekly Activities Report #10

10 May - 23 May 1965

A. SIGNIFICANT ITEMS

Nothing to report.

B. TRAINING CONDUCTED

1. During the period of this report, conducted a total of eleven programs involving forty-two trainees plus an indefinite number of trainees under the TDY program. Six programs were started and five were completed.

did not conduct any programs during

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2.

the reporting period.

C. PROJECTED ACTIVITIES

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has a total of twenty-seven programs scheduled to start during the period 24 May through 18 October 1965.

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2. During the period 24 May through 16 August, has six programs scheduled.

D. COMMENTS ON TRAINING PROGRAMS

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3. Conference at

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On 5 May C/OS and CH/OS participated in a conference at with the DTR and other School Chiefs. Changes and revisions in the CT Training Program were discussed. This would include the Intelligence School assuming responsibility for presentation of the Introduction to the Clandestine Services portion of the Headquarters phase and the possible formulation of a non-CT OFC to be presented at Headquarters.

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4. OFC at

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Based on a request from the state of it has been decided that the Covert Training Branch will assume responsibility for an abridged OFC. This program will be given to personnel of

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5. Participation in Operational Discussions

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On 6 May , reported that the PMI Branch of the FE Division had invited OTR to participate in

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discussions with a senior representative of the Security Service at Headquarters during the week of 24 May. The information has been forwarded to DTR for his decision concerning our acceptance of the offer.

6. Attached are Biweekly Activities Reports from Headquarters Training, Covert Training, and Training Assistance Staff.

C. PERSONNEL ITEMS

Nothing to report.

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Attachments as stated

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10 May 1965

MEMORANDUM FOR: Chief, Operations School

SUBJECT: Biweekly Activities Report No. 10

27 April - 10 May 1965

A. SIGNIFICANT ITEMS

Nothing to report.

B. OPERATIONS FACULTY

1. Counterintelligence Familiarization Tutorial

The CI Fam tutorial presented in place of CI Fam No. 47 (Ref Biweekly AR No. 9, para B 2) was completed by the two students on 30 April. Chief Instructor, reported that the tutorial gave him an opportunity to try out several innovations which may be incorporated in future CI Fam courses.

2. <u>Information Reporting</u>, Reports and Requirements Tutorial

The IRRR tutorial which was given in place of IRRR No. 54 (Ref Biweekly AR No. 9, para B 3) was completed by five students on 7 May. Chief Instructor reported that the tutorial approach gave him more of an opportunity for individual instruction.

3. Chiefs of Station Seminar No. 3

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COS Seminar No. 3 was completed in Room 1A-13 Headquarters on 7 May. Three students were withdrawn from the course over the weekend of 1-2 May

One additional student from AF Division entered the course during its last week, and audited the last week. The closing of the course was highlighted by a very good presentation by the ADDP and also an interesting briefing by two of the students who had been withdrawn from the course to participate in the

reports that the course went well and the "Headquarters Check List" employed for the first time was a valuable addition.

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GROUP 1
Excluded from automatic downgrading and declassification

4. Covert Action Operations Course No. 66

CAO No. 66 began in Room 1A-13 Headquarters on 10 May. Although sixteen students were registered for the course, two from WH Division were withdrawn at the last minute. The course was opened by the Chief, CA Staff, who gave one of his best presentations to date.

5. Clandestine Scientific and Technical Operations Course No. 3

S&T No. 3 began on 10 May in Room 1A-07 Headquarters. Sixteen students were registered; however, one cancelled and two were added on the opening day of the course. Difficulty has been encountered in planning the field trips because of the fluctuating student enrollment plus the fact that the Convair will be out of service.

6. Other Activities

Support Services Course

A conference will be held on 14 and 15 May at cust to discuss the results of the first Support Services Course as well as plans for improvement of content and presentation for the next course.

will represent OTR. Representatives will also be present from DDP and other elements of DDS. An agenda has been prepared for this meeting.

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C. OPERATIONS SUPPORT FACULTY

1. Budget and Finance Course No. 55

B&F Course No. 55 is now in its third week and moving smoothly; the Logistics portion has been completed. One auditor for the Logistics portion of the course completed practice and test problems receiving an excellent grade. The WE auditor for the Class B portion has remained after hours for three evenings to study the Type II Accounting.

2. Administrative Procedures Course No. 117

The schedule for Administrative Procedures No. 117, to begin on 17 May, has been distributed.

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UNITED STATES GOVERNMENT

Memorandum

Director of Training

DATE: 10 May 1965

ONFIDENTIAL

THRU:

Chief, Operations School, OTR

FROM:

Chief, Training Assistance Staff,

Operations School

SUBJECT:

Bi-weekly Activity Report #10

27 April - 10 May 1965

A. SIGNIFICANT ITEMS:

None to report.

B. OTHER ITEMS:

1. LEGAL RESIDENT

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lent us the summary of the case for use in preparing an instructors background paper. It is planned that instructors showing the film "Legal Resident" to their classes will use this to brief the students. We have sent Winnie a copy of our draft for her approval. The film itself is now being fitted with a leader explaining its classification.

2. COVERT ACTION TRAINING GUIDE

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This paper has received a final review by its originator, and is being sent to Reproduction. At this time it lacks a chapter on Covert Action because of the current discussions on this subject. We have simply indicated in the Table of Contents that such a chapter is in preparation.

3. "SCIENCE OF SPYING"

Because several members of the OTR staff did not see this TV film when it was shown on 3 May, I have asked the Film Branch to get a copy for showing here when it is available.

also requested an opportunity to see it.

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C. ADMINISTRATIVE:

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I leave for on 16 May for four weeks. The office has my itinerary.

The Monthly Report to the DDS is attached.



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ATTACHMENT

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10 May 1965

MONTHLY REPORT FOR THE DDS:

The following figures represent items of training materials distributed by the Training Assistance Staff, Operations School, OTR, to various components of the Agency and other Government agencies during the period 27 March through 30 April 1965:

	DIVISION	FOR HEADQUARTERS	FOR THE FIELD
25X1A	AF CI Staff COMMO DDI DDP Div. D DOD EE FE MEDICAL MPD	3 1 9 3 1 1 1 1	2
	NE OTR RESERVE TRAINING RID SPINT SR WE WH	14 1 122 3 17 4 2 1 11	30 9 14 64
	ARMY	<u>9</u> 210	153

GRAND TOTAL: 363

Items requested from Clandestine Services and routed to other OTR components - 5



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